

**OFFICE OF THE CANTONMENT BOARD WAH**



**EXPRESSION OF INTEREST (EOI) DOCUMENT**

**FOR**

**MASTER PLANNING OF THE LAND AND INFRASTRUCTURE  
DEVELOPMENT, DETAIL CONSTRUCTION DRAWINGS, TOP  
SUPERVISION AND PREPARATION OF TENDER  
DOCUMENTS AND TOP SUPERVISION ETC.**

**OF**

**08 ACRES Prime Commercial LAND NEAR BARRIER NO. 03 G.T  
ROAD  
WAH CANTT.**

**CANTONMENT EXECUTIVE OFFICER  
CANTONMENT BOARD WAH,  
QUAID AVENUE WAH CANTT  
PH # 051-9314346  
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canttboardwah@cbwah.gov.pk**

**MARCH 2018**

# PART- I

## ***REQUEST FOR SEEKING EOI, RELEVANT INFORMATION ABOUT, HIRING CONSULTANCY SERVICES FOR 8 ACRES LAND***

### **1.1 REQUEST FOR SEEKING APPLICATIONS FOR SHORT-LISTING**

**Project: CONSULTANCY SERVICES FOR MASTER PLANNING OF THE LAND AND INFRASTRUCTURE DEVELOPMENT, DETAIL CONSTRUCTION DRAWINGS, TOP SUPERVISION AND PREPARATION OF TENDER DOCUMENTS FOR 08 ACRES PRIME COMMERCIAL LAND NEAR BARRIER NO. 01 G.T. ROAD, WAH CANTT.**

1. Letters of Interest/Applications are invited from firms registered with the PEC/PCATP who are on active tax payer list of Federal Board of Revenue, (FBR) Pakistan which are experienced consultants and who wish to be considered to undertake Consultancy Services for master planning of the land and infrastructure development, detail construction drawings, top supervision and preparation of tender documents. The project is expected to commence from August, 2018.
2. The objectives of the Project to utilize the commercial area in a manner to provide excellent shopping experience to the people of surrounding areas.
3. The major components of the Project are: -
  - Parking Space
  - State of the Art Shopping Mall
  - Shops/Stalls
  - Open Court Yards
  - Mosque
  - Apartments
  - Green Space
  - Sewerage & Water Supply Network
  - Roads Infrastructure
  - UGWT & OHWT
  - Electricity Network
  - Any other facility required by executing agency.
4. The expected results/benefits of the project are envisioned as follows:-
  - The residents of Wah Cantt would have a good entertainment area & shopping place which would ultimately benefit the general living standard of the locals of the area.
  - This project would catch the general public from Wah Cantt, Taxila, Hassan Abdal, Abbottabad and surrounding areas. This would an entertainment facility within the city to the general public. ,
5. PEC/PCATP registered consultants who are interested in the assignment should submit information in the format indicated in the attachment to this letter. Firms are required

to support their experience in carrying out Detailed Engineering Designs, architectural designs, and Preparation of Tender Documents of 8 acres land/ services facility.

Firms should also indicate their experience as general & specific in the relevant field alongwith experience of requisite nominated staff in the following disciplines in the CV Forms attached with this letter:-

- i. Project Manager
- ii. Expert (Design Architects)
- iii. Expert (Town / Master Planning)
- iv. Expert (Structural Designer)
- v. Expert (Roads Infrastructure Architects)

6. Applications along with accompanying material for consideration should be submitted to

OFFICE OF THE CANTONMENT BOARD WAH

Quaid Avenue, Aslam Market, Wah Cantt.

Ph # 051-9314346 Fax # 051-9314341

[canttboardwah@cbwah.gov.pk](mailto:canttboardwah@cbwah.gov.pk)

7. Please restrict yourself to the essential information only and do not make your application cumbersome.

## 1.2 PROJECT INFORMATION

### 1.2.1 INTRODUCTION

Cantonment Board Wah has proposed the establishment of a commercial hub on its land measuring 08 Acres Barrier No. 01 along GT Road.

### 1.2.2 PROJECT COMPONENTS

#### 1.2.2.1 *Scope of Work of Proposed Studies*

The assignment will include but not limited to: -

- i. Master planning of the land
- ii. Infrastructure development
- iii. Detail of Construction drawings
- iv. Structural design, preparation of tender drawings /documents,
- v. Electrical & mechanical design
- vi. Top supervision of the project.

#### 1.2.2.2 *Project Layout*

The Project layout includes the following important structures:

- i. Parking Space
- ii. Shopping Mall
- iii. Shops / Stalls
- iv. Mosque
- v. Apartments
- vi. Calculation
- vii. Roads Infrastructure
- viii. Sewerage and Water Supply Network
- ix. Electricity Network
- x. Over Head and Underground Water Tank.

The job of the consultant is to optimally utilize the available piece of the land for the purpose of commercial center with in the minimal costs. The facilities are to be designed and developed keeping in consideration the requirements of modern day commercial spaces and state of the art commercial facilities. Layout Plan is attached as **Figure-2**

### 1.2.3 SALIENT FEATURES

The Land development plan would include shopping malls, shops/stalls, Mosque, Apartments, Roads Infrastructure, Sewerage and water supply network, electricity network, Overhead and Underground Water Tank.

#### **1.2.4 AVAILABILITY OF FUNDS**

The funds will be provided by Cantonment Board Wah for the subject project

#### **1.2.5 SUBMISSION DATE AND ADDRESS**

The Expression of Interest documents must reach at the O/o Cantonment Executive Officer, Cantonment Board Wah, Quaid Avenue Aslam Market on or before **26-04-2018 at 1100 hours.**

## 1.4 Evaluation Criteria

### 1.4.1 Main Criteria

Experience of the Firm(s)	=	30%
Quality of Personnel's expertise	=	70%
Minimum qualifying score	=	70%

### 1.4.2 Sub Criteria

#### Maximum Score

#### 1. Experience gained by the Consulting Firm during the last 10 years.

<input type="checkbox"/> Overall experience	9	30
<input type="checkbox"/> Specific experience of similar assignments	21	

#### 1.1 General Project have been handled in last 10 years.

No. of Project(s)	%age
Min. 2	25
3 - 5	60
6 - 7	80
8 - 9	90
10 and above	100

9

#### 1.2 Specific Project [*Feasibility Study, Detailed Engineering Design and Preparation of Tender Documents & PC-I of Commercial area/ shopping malls*] have been handled in last 10 years.

No. of Project(s)	%age
1	50
2	75
3	85
4	95
5 and above	100

21

<b>Quality of Personnel's Expertise (experience of the available experts)</b>			<b>70</b>	
Provide list of proposed expert personnel to be evaluated with qualification and experience				
<b>Evaluation Criteria for Key Persons</b>				
<b>Professional Experience</b>				
Sr. No.	Positions of proposed Experts/ Max. Marks	Academic qualification		(overall years) a. Specific* b. General
		30%		70%
	100%	Basic 80%	Higher 20%	a. Specific=80% b. General=20%
1	Project Manager/ Team Leader (20 Marks)			a. [20 years] b. [25 years]
	Expert (Architect) (12.5 Marks)	-do-		a. [15 years] b. [20 years]
	Expert (Town Planning) (12.5 Marks)	-do-		a. [15 years] b. [20 years]
4	Expert (Structural Engineer) (12.5 Marks)	-do-		a. [15 years] b. [20 years]
	Expert (Roads Architect) (12.5 Marks)	-do-		a. [15 years] b. [20 years]
<b>Total</b>			<b>100</b>	

\* Relevancy of specific experience as per job requirement against each position may be provided in brief.

## **2. PART – II**

**SUBMISSIONS FROM APPLICANT FIRM**

**(IN TRIPLICATE)**



## **2.1 SUBMISSIONS WITH EOI DOCUMENTS**

Interested [*Local firm or local Consultants must* provide following information indicating that they are qualified to perform the services.

1. Information submission form
2. Summary of Projects handled in last 10 years as per attached format (Form-A).
3. Names and short CVs of Principal staff including their PEC/PCATP registration along with latest renewal, as per attached format (Form -B).
4. List of similar assignments undertaken by the firm within last 10 years as per attached format (Form -C).
5. Names and short CVs of Proposed Experts including their PEC/PCATP registration along with latest renewal, as per attached format (Form -D).
6. Copies of registration of the Firm with Pakistan Engineering Council (PEC)/PCATP along with updated renewal.
7. National Tax Number(s) of the Consultant, respective sales tax registration.
8. Status of litigation / arbitration by the Consultants' against the client if any.

## 2.2 INFORMATION FORM

*[Name of Department/Entity]*

**Project** : \_\_\_\_\_

**Date** : \_\_\_\_\_

1. Name of consultant
  - Address
  - Telephone No(s)
  - Fax Number
  - E-mail Address
  - Registration No. with PEC/PCATP alongwith Registered Office Address.
2. Description of consulting firm (ownership/organization)
3. Experience (Number of Years)
  - Local/national
  - International
  - Regional (within the country-details)
4. Name(s) and Address(es) of firms, if a their short description and description of their role in the Association.
5. Experience of the Consultants (on appended forms) during the last 10 years:
  - Specific (5 Projects of similar magnitude and complexity)
  - General (10 Projects)  
(in all Fields but not completely relevant)
6. Organization chart showing consultant's structure.
7. Capital of consultant (Financial Statements for the latest three years).
  - Subsidiaries and associates.
  - Annual fees in the last five years.

- Financial reference [ name/address of bank(s)]
- 8. Professional staff available for the assignment on the appended format.
- 9. Additional information (if any but relevant).

Yours truly,

Name of Authorized Representative

Position:

Date:

## **2.3 SUBMISSION FORMS FOR APPLICANTS**

**CONSULTANCY SERVICES FOR 08 ACRES Prime Commercial LAND NEAR BARRIER NO. 01 G.T. ROAD**  
**WAH CANTT SUMMARY LIST OF PROJECTS HANDLED BY THE FIRM**

*(Services carried out in the Last 10 years)*

Sr. No.	Name of the Project	Location Province/ Country	Client	Cost of the Project	<u>Implementation</u> Start ----- Completion-----	Handled as: <input type="checkbox"/> Single Firm : S <input type="checkbox"/> Lead Firm : L	Total Cost of Services	Cost of Services provided by the Firm	Scope of Services: <input type="checkbox"/> Feasibility Study: F <input type="checkbox"/> Detail Design: D <input type="checkbox"/> Construction Supervision: C	Scope of Project Components/Volume of Work etc.
1										
2										
3										

Only relevant scope of services be selected

**FORMAT OF SHORT CV OF PRINCIPAL STAFF**

*(To be filed by each firm )*

*(Mandatory to fill up but will not be included in evaluation)*

1. Name :
2. Profession/Expertise :
3. Date of Birth :
4. Years with the Firm :
5. Nature of experience in this firm and others :
6. Membership of Professional Societies :
7. Education :
8. Other Training :
9. Knowledge of Languages :
10. Key Qualifications (Maximum  $\frac{3}{4}$  of a page) :
11. Status with the firm i.e. Regular/Non regular or  
Period/years working with the firm :

**SPECIFIC EXPERIENCE OF CONSULTANTS**

*(To be filed by each firm )*

*(Relevant services carried out in the Last 10 years which best illustrate qualification)*

**[NAME OF THE FIRM/CONSULTANT]**

1. Name of Assignment :
2. Country :
3. Name of Client :
4. Address :
5. Start Date : Month/Year
6. Completion Date : Month/Year
7. Professional Staff Provided :
8. No. of Staff :
9. No. of Staff Months :
10. Approx: Value of Services :
11. No. of Staff/Staff Months
12. Name/Position of Key Staff :
13. Description of Project :
14. Description of Services Provided by the Firm :

## FORMAT OF CURRICULUM VITAE OF PROPOSED EXPERTS

*(Against nominated positions as provided in evaluation criteria)*

1. The Discipline/ Expertise :
2. Name of the Firm :
3. Name of Nominee :
4. Date of Birth :
5. Years with the Firm :
6. Nationality :
7. PEC /PCATP Registration/  
Membership No. :
8. Key Qualifications : (Provide an outline of the nominee's experience)
9. Academic Qualification :
10. Employment Record :
11. Languages and Proficiency : (In speaking, reading and writing as Degree of Excellent-Good-Fair-Poor)
12. Certification I, the undersigned, certify that, to the best of my knowledge and belief, these bio-data correctly describes myself, my qualifications and my experience.

**Signature:**

**Dated:        day/month**



**3 FIGURES**



(Figure-2)

