

TRANSFER/MUTATION OF LEASED OUT PROPERTIES ON THE BASIS OF ORAL GIFT

- i. Copy of Lease Deed duly attested by Sub-Registrar/Notary Public.
- ii. Original Oral Gift Declaration duly Notarized by the Notary Public.
- iii. Affidavit regarding no dispute/litigation against the property in question duly attested by Notary Public.
- iv. Lease under taking duly attested by Notary Public.
- v. Copies of CNICs of donor and donee duly attested by Notary Public.
- vi. Copy of Receipt of T.I.P Tax duly attested by the Notary Public (if involved).
- vii. If attorney involved, name of donee is specifically mentioned in attorney, copy of attorney duly attested by Sub-Registrar/Notary Public.
- viii. Copies of receipt of CB. dues upto date. i.e. House Tax, Water Charges, Conservancy charges, Lease Rent.
- ix. NOC from P.O.Fs authorities in case property in question located/falls in Lala Rukh, Officers Colony, Gulistan Colony, Labour Colony (Extn), Prime Minister Housing Scheme, Lala Rukh (Extn) etc.