

**TRANSFER/MUTATION OF LEASED OUT PROPERTIES.
ON THE BASIS OF LEGAL HEIRS.**

- i. Copy of Legal Heirship Certificate issued by the concerned Court duly attested by the Notary Public.
- ii. Copy of lease deed duly attested by Sub-Registrar/Notary Public.
- iii. Copies of CNICs of all legal heirs duly attested by Notary Public.
- iv. Copy of Receipt of T.I.P Tax duly attested by Notary Public. (If involved)
- v. Affidavit regarding no dispute/litigation against the property in question from all legal heirs alongwith their signatures duly attested by Notary Public.
- vi. Lease under taking from all legal heirs alongwith their signatures duly attested by Notary Public.
- vii. Affidavit in which names of all legal heirs alongwith their signatures, duly attested by the Notary Public.
- viii. Copies of receipt of CB. dues upto date. i.e. House Tax, Water Charges, Conservancy charges, Lease Rent.
- ix. Copy of Computerized Death Certificate of the deceased lessee.
- x. If any legal heirs also expired then Copies of computerized death certificates duly attested by the Notary Public.